

¹Membership Privacy Notice

- 1. As a membership club, the Northern Ireland RaT Motorcycle Club holds and processes personal data on behalf of its members. The RaT Club is committed to protecting the rights and privacy of its members in accordance with the General Data Protection Regulations.
- 2. This Privacy Notice advises you about the how we use and protect any information that you provide to the RaT Club: this will be information that the Club collects from you through application forms, booking forms or when you use our website. It sets out how we keep the information secure, both whilst you are a member of the Club and after you have left.
- 3. Please read this information carefully and in conjunction with the RaT Club's Data Protection Policy. You can view the Policy on our website at http://www.ratclubni.com/storage/app/media/webPolicyDocs/GDPRpolicy.pdf
- 4. This Privacy Notice may be updated at any time.

Who Is The Controller?

- 5. The RaT Club is the "controller" for the purposes of data protection law. The Committee is responsible for deciding how we hold and use personal data about you. The Membership Secretary and the Events Secretaries process your personal data on behalf of the RaT Club.
- 6. The RaT Club is legally entitled to process your personal data only when you have consented for us to do so. We have designed our forms to ensure that we have your consent and that it is properly recorded.

What Type Of Personal Data Do We Hold About You?

7. Personal data is information that identifies you. You provide information as part of your application for membership and attendance at RaT Club events. The RaT Club requires this information in order to perform the contract it has entered into with you. Specifically, the RaT Club uses the information provided by applicants/members for the legitimate purpose of the administration and governance of the RaT Club. The RaT Club will maintain a membership contact list. This contact list may contain data about non-members who have requested to remain on the list. This Notice also applies to these individuals.

¹ Version March 2024



8. The information is held securely on computerised databases and/or in hard copy format.

Membership Responsibilities

- 9. It is the responsibility of individual members to ensure that the personal information held by the RaT Club is accurate and up to date.
- 10. It is the responsibility of individual members to ensure that they have the permission of the Emergency Contact to share this data with the RaT Club and that they have informed the Emergency Contact of its purpose.

How Do We Use The Information?

- 11. Your information is used to process your membership application and/or applications to participate in RaT Club organised events. The RaT Club also processes and maintains information to meet its legal responsibilities.
- 12. When organising events, the RaT Club will share your information, as appropriate, with third parties providing a service in connection with the event, such as hotels. This is stated clearly on the form. The RaT Club will ask for your consent to process your personal data when you apply to be a member of the RaT Club and/or to participate in the Club's organised events.
- 13. You should note that the online form for booking organised events uses Google (see paragraph18 below). Please contact the Events Secretary responsible for the event if you do not wish to book online.
- 14. Personal data is **not** shared by the RaT Club for marketing or commercial purposes. If the RaT Club wishes to share your personal data with any **other** third party, it will obtain your consent before doing so.

RaT Club website -www.ratclubni.com

- 15. The RaT Club may use images to publicise the Club's activities on social media and its website.
- 16. When someone visits our website the RaT Club collects standard internet log information and details of visitor behaviour patterns. This is done in order to monitor the number of visitors to the various parts of the website, but the information collected does not identify anyone.

Use of cookies



17. As stated above the RaT Club does not use cookies to collect personally identifiable information about website visitors. However, if you wish to restrict or block cookies set by the website, you can do this through your browser settings. The Help function within your browser should tell you how.

Cookies set by Third Party sites

Google

- 18. The RaT Club uses Google mail to communicate with Members and past Members. It also uses online booking system for RaT Club events using Google Forms. Google may transfer information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google. If you would like more information about the cookies used by Google Analytics, please see their <u>individual privacy policy</u>
- 19. You can also <u>opt out</u> of being tracked by Google Analytics

Social media and video platforms

- 20. The RaT Club uses sites such as Facebook, Vimeo and YouTube. When you visit the RaT Club membership Facebook page or when you visit a website page with content embedded from other site such as Facebook, Vimeo or YouTube you may be presented with cookies from these websites. The RaT Club does not control the dissemination of these cookies. You should check the relevant third party website for information about these and review them as they will govern the use of information you submit or which is collected by cookies whilst visiting these websites.
- 21. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them visit <u>www.allaboutcookies.org</u>
- 22. Restricting cookies may, of course, impact on the functionality of the website.

How Long Will We Retain Your Information?

23. We will retain your information for no longer than is required to fulfil our obligations. Specific periods for retention of information can be found in the Data Protection Policy, published on our website at http://www.ratclubni.com/storage/app/media/webPolicyDocs/GDPRpolicy.pdf.

Your Rights

24. You have the following rights with respect to your personal data:



- To obtain confirmation that your data is being processed, and access to the personal data which the RaT Club holds about you;
- To request that the RaT Club corrects any personal data found to be inaccurate or incomplete
- Where there is a dispute about the accuracy or processing of your personal data, to request a restriction is placed on further processing
- To request your personal data is erased where it is no longer necessary for the RaT Club to retain it
- To request that the RaT Club provides you with your personal data.
- 25. If you would like further information, please contact the Club Secretary, or other member of the RaT Club Committee. Email: <u>RatClubNI@gmail.com</u>