



Northern Ireland RaT Motorcycle Club

Membership Privacy Notice

As a membership club, the Northern Ireland RaT Motorcycle Club holds and processes personal data on behalf of its members. The RaT Club is committed to protecting the rights and privacy of its members in accordance with the General Data Protection Regulation.

This Privacy Notice advises you about the data we hold, how we use the data collected and how we keep it secure, both whilst you are a member of the Club and after you have left.

Please read this information carefully and in conjunction with the Rat Club's Data Protection Policy. You can view the Policy on our website www.ratclubni.com

This Privacy Notice may be updated at any time.

Who Is The Controller?

The RaT Club is the “controller” for the purposes of data protection law. The Committee is responsible for deciding how we hold and use personal data about you. The Membership Secretary and the Events Secretaries process your personal data on behalf of the RaT Club.

What Type Of Personal Data Do We Hold About You?

You provide information as part of your application for membership and attendance at RaT Club events. The RaT Club requires this information in order to perform the contract it has entered into with you. Specifically, the RaT Club uses the information provided by applicants/members for the legitimate purpose of the administration and governance of the RaT Club. The RaT Club will maintain a membership contact list. [This contact list may contain data about non-members who have requested to remain on the list. This Notice applies to these individuals.]

The information is held securely on computerised databases and/or in hard copy format.

How Do We Use The Information?

Your information is used to process your membership application and/or applications to participate in RaT Club organised events.

In applying to participate in RaT Club organised events you are consenting to the RaT Club sharing your information, as appropriate, with third parties providing a



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service in connection with the event, such as hotels. Personal data is **not** shared for marketing or commercial purposes.

The RaT Club also processes and maintains information to meet its legal responsibilities.

We are legally entitled to process your personal data because it is necessary to do so in order to process and maintain your membership, participation in RaT Club organised events, and because it is required in order to comply with our legal obligations.

These are lawful processing conditions under the legislation.

If the RaT Club wishes to share your personal data with any other third party, it will obtain your consent before doing so.

The RaT Club may use images to publicise the Club's activities on social media and its website.

Membership Responsibilities

It is the responsibility of individual members to ensure that the personal information held by the RaT Club is accurate and up to date.

It is the responsibility of individual members to ensure that they have the permission of the Emergency Contact to share this data with the RaT Club and that they have informed the Emergency Contact of its purpose.

How Long Will We Retain Your Information?

We will retain your information for no longer than is required to fulfil our obligations. Specific periods for retention of information can be found in the Policy.

In brief, we will retain most information required to administer the RaT Club and RaT Club organised events in electronic format during your membership and for a period of 1 year following the end of the RaT Club membership year [as outlined in the Constitution]. Some information will be retained for longer periods, for example for, financial records purposes, and certain information such as names, AGM minutes will be held indefinitely for historical records purposes.

Your Rights

You have the following rights with respect to your personal data:



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- To obtain confirmation that your data is being processed, and access to the personal data which the RaT Club holds about you;
- To request that the RaT Club corrects any personal data found to be inaccurate or incomplete
- Where there is a dispute about the accuracy or processing of your personal data, to request a restriction is placed on further processing
- To request your personal data is erased where it is no longer necessary for the RaT Club to retain it
- To request that the RaT Club provides you with your personal data.

If you would like further information, please contact the Club Secretary, or other member of the RaT Club Committee. Email: RatClubNI@gmail.com